

Kitty Hawk Body Corporate- SS 452/1997/ FAKT -15 September 2023

Special Event Guidelines:

Background:

As a result of numerous requests from the public as well as owners leveled at Management of the Aerodrome and Restaurant facilities to host events and photoshoots it was deemed important to develop a standard operating procedure to formalize such requests and ensure that the public as well as owners are protected from a safety and public liability perspective. It is also important to ensure that such events do not in any way disrupt/disturb the operations and activities of owners/tenants.

As a SACAA licensed airport it is the duty of the Trustees and Management to ensure that activities are conducted in a safe and compliant way and in compliance with the undermentioned governing acts as well as compliance with SACAA regulations.

- STA 95 of 1986 [sectional titles act]
- STMA 8 of 2011 [management act]
- CSOS 9 of 2011 [community scheme ombud act]

Kitty Hawk Airport is popular with the public and particularly busy over weekends where the public can enjoy our restaurant facilities whilst observing and enjoying flying activity.

Kitty Hawk Aerodrome will make every effort to facilitate requests for special events and will support photographers and people interested in hosting a special event at Kitty Hawk providing the application is approved by Management.

To facilitate request for special events and ensure compliance an application form is to be submitted to Airport management for approval/decline. Visit the www.fakt.co.za web site and download the application form. Management and the Trustees reserve the right to request additional information/detail to assess the request should it deem it necessary.

Management will not decline any reasonable requests.

Dependent on the type/scale of envisaged event a facility fee could be levied.

Signed: KHBC

APPLICATION FORM FOR SPECIAL EVENTS AT KITTY HAWK BC/AERODROME

Applicant: _____

Cell phone: _____

E-mail: _____

Description of event: _____

Owner: Yes _____ No _____ Hangar no: _____

Date & time of planned event: _____

Number of people involved: _____

Airside to be used: Yes _____ No _____

Number of people to use airside: _____

Flying activity: Yes _____ No _____

Description of flying activity: _____

Use of the Restaurant facility: Yes _____ No _____

SIGNATURE OF APPLICANT

DATE

Approved _____ Declined _____

Recommended Fee: _____

MANAGEMENT/TRUSTEE

DATE